

**Fulton, Montgomery, and Schoharie Counties
Workforce Development Board, Inc.
2620 Riverfront Center
Amsterdam, NY 12010**

Trade Act and WIOA Title I Dislocated Worker Integration Policy

BY 2018 - 07

- Goal:** One Dislocated worker program utilizing multiple funding streams and comprehensive services within the One-Stop delivery system to achieve high performance outcomes.
- Representatives from both Trade Act and WIOA Dislocated Worker (DW) programs will be involved with Rapid Response activities.
 - DW and Trade Act staff must conduct active outreach to Trade-affected workers and be knowledgeable of both programs.
 - Potential Trade Act eligible and approved Trade Act eligible individuals are required to attend either a Rapid Response session (if available) or a Career Center Orientation.
 - A one-on-one appointment with WIOA staff to establish DW status, complete a marketable skills assessment, and begin work on an Individual Employment Plan (IEP), must be conducted prior to receiving Trade Act benefits.
 - Trade Act and DW staff will utilize a common IEP and promote the use of Basic and Individualized Career services to support the rapid reattachment to the workforce.
 - Trade Act and DW staff will be mutually responsible for ensuring all Trade Act deadlines and requirements are met.
 - Dislocated workers eligible for Trade benefits, who are unable to find suitable employment through self-service career services, will be co-enrolled in WIOA DW services.
 - Dislocated workers eligible for Trade benefits shall receive: career counseling; job development and placement; case management; follow-up services upon completion of any training; and any support services available through local board policies and procedures.
 - Trade Act and DW customers are subject to the training policies set forth by the FMS Workforce Development Board, Inc., including eligibility for training, ITAs, supportive services, and needs-related payments.
 - Exceptions to policies may be made by the Executive Director of the FMS WDB, Inc. on a case-by-case basis.

- Trade Act funds (when available) will be utilized prior to WIOA funds.
- Employer-based trainings will have priority over ITAs.
- All required documentation (both in OSOS and the customer file) will be maintained by the service providers.