

<p style="text-align: center;"><u>Transferable Skills</u> <u>Virtual Workshop</u></p> <p>Transferable skills are qualities you have already acquired which can be used in a different job. Make it easy for employers to see the connection between your qualities and the skillset needed to do the job and market yourself as the solution to an employer’s problem. Learns ways to research the employer’s needs then identify and show them that you have these skills. http://bit.ly/GCRTransferableskills</p>	<p style="text-align: center;"><u>Resume Development</u> <u>Virtual Workshop</u></p> <p>Your resume and cover letter are crucial components that can set you apart from other candidates when applying for a job. This workshop will present the basics of a powerful and effective cover letter including formatting, tailoring to the job, and getting through the online application process to land an interview. *Please bring a rough draft of your resume* http://bit.ly/GCRResumeDev</p>
<p style="text-align: center;"><u>Interview Preparation</u> <u>Virtual Workshop</u></p> <p>A job interview is the opportunity for an employer to see if you are a good fit for the position and the company – and it’s a chance for you to see if they fit your needs as well. This workshop will discuss how to articulate your strengths, what questions to expect, how to address difficult topics, and acing the entire interviewing process. http://bit.ly/GCRInterviewPrep</p>	<p style="text-align: center;"><u>Social Media</u> <u>Virtual Workshop</u></p> <p>Your social media presence can make or break your ability to find a job. Don’t let your digital footprint hold you back. Learn how to use social media to your advantage in searching for a job and marketing yourself to land the job or career you’ve always wanted. http://bit.ly.GCRSocailMedia</p>
<p style="text-align: center;"><u>Goal Setting</u> <u>Virtual Workshop</u></p> <p>Goals are what take us forward in life. They are the first step to every journey we take. In this workshop we will explain how goal setting works, why goals are important, and take home more helpful resources to get you started. Remember: “if you aim for nothing, you’ll hit it every time.” Find out how to reach your dreams. http://bit.ly.GCRGoalSetting</p>	<p style="text-align: center;"><u>Overcoming Barriers</u> <u>Virtual Workshop</u></p> <p>Join us for this informal glimpse into potential stumbling blocks to finding a job and some resources and strategies to help you meet your goals. Whether you’re facing transportation needs, childcare needs, prior justice system involvement, inexperience, health concerns, or more- we’re here to help connect you to resources! http://bit.ly/GCBarriers</p>
<p style="text-align: center;"><u>Completing Job Apps</u> <u>Virtual Workshop</u></p> <p>Statistics show that approximately 50% of mid-sized companies and almost all large corporations use an applicant tracking system (ATS) to screen candidates for job opportunities. Find out how you can prepare and hear suggestions for getting the most visibility out of your online application. http://bit.ly/GCRJobApps</p>	<p style="text-align: center;"><u>Basic Computer Workshop</u></p> <p>This workshop is designed for people who need to learn the basics of operating a computer. Topics to be covered will include: How to turn on a computer and how to use the mouse. No computer skills are needed prior to taking this workshop.</p> <p style="text-align: right;">Updated 8/12/2021</p>

Metrix Orientation

Metrix is supplemental online training that is offered to our customers. There are over 5,000 classes available. You will receive a username and password as well as learn how to navigate the system to choose the classes that you want.