



FMS Workforce Solutions  
 795 East Main St, Suite 4, Cobleskill, NY 12043  
 www.fmsworkforcesolutions.org  
**COBLESKILL CENTER**



A proud partner of the  
**AmericanJobCenter**<sup>®</sup>  
 network

## Workshops & Offerings for January 2019

Pre-registration is required, please call 518-842-3676 or speak to your advisor to sign up.

Monday	Tuesday	Wednesday	Thursday	Friday
	<b>1</b> <b>CLOSED</b>	<b>2</b> 10:00 ACCES-VR Orientation	<b>3</b> 9:45 Metrix Orientation	<b>4</b> 10:00 Navigating the internet and creating an email account
<b>7</b> 10:00 Basic Computer  1:00-2:00 How to go about: Finding, Getting & Keeping a job	<b>8</b> TASC Classes for Youth(GED) 9:00-12:00 1:00-4:00  10:00 Center Orientation	<b>9</b>	<b>10</b>	<b>11</b> 10:30 Resources for job searching
<b>14</b> 10:00 Where's the work? And What in the World is a STEM job?	<b>15</b> TASC Classes for Youth(GED) 9:00-12:00 1:00-4:00  10:00 Center Orientation	<b>16</b>	<b>17</b> 9:30 Resume Workshop	<b>18</b>
<b>21</b> <b>CLOSED</b>	<b>22</b> TASC Classes for Youth(GED) 9:00-12:00 1:00-4:00  10:00 Center Orientation	<b>23</b>	<b>24</b>	<b>25</b>
<b>28</b> 1:00-2:00 How to go about: Finding, Getting & Keeping a job	<b>29</b> TASC Classes for Youth(GED) 9:00-12:00 1:00-4:00  10:00 Center Orientation	<b>30</b>	<b>31</b> 9:45 Metrix Orientation	*Equal Opportunity Employer/Program *Auxiliary Aids and Services available on request to individuals with disabilities. <i>Updated 12/17/2018</i>