



WORKFORCE SOLUTIONS

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A proud partner of the
AmericanJobCenter

Volume 17, Issue 12

December 2017

Workforce Solutions Centers Has Training Programs Available for YOU!

FMS Workforce Solutions has training incentives that can help **YOUR** business upgrade **YOUR** workers' skills through the **Workforce Innovation and Opportunity Act (WIOA)**!

Would your workers be more productive with additional training?

Customized Training

The FMS Workforce Solutions System operates a federally subsidized **Customized Training Program** that is designed to meet the special requirements of a local employer. This training grant can relate to the introduction of new technologies, new production or service procedures, workplace literacy, or other appropriate purposes. We may be able to share the cost for these types of trainings for your current employees, paying 50% of the total cost of the training. Additionally, if the company pays their employees their regular wages during the training, the employer's 50% share can be contributed by employee salary. Simply stated, in some cases, FMS Workforce Solutions could pay for up to 100% of the total cost of these approved trainings.

*The **Customized Training** grant is designed to help increase an employee's knowledge & efficiency in their current position, without necessarily upgrading them to a new job title or increasing their salary.* For example, a company employs a receptionist who is computer literate, but is not trained or experienced in Microsoft Excel. The employer decides now that the receptionist could benefit in their current position by learning this new computer program. He/she will not be upgraded to a new position and will not earn a higher salary, but both the employee and the company would benefit from such training. In situations like this, the **Customized Training** grant may be able to cut that cost for the employer, from 50% - 100% of the total cost of training! **Areas that employers have trained on in the past are: MS**

Excel and Outlook, teambuilding, shop math, blueprint reading, Generac generator certification, welding, and Personal Care Aid Certification.

Employed Worker Training

This training is designed to upgrade job specific skills of current workers. Do you have an employee ready to take on more responsibility and move up in the company? Does he/she lack the training in a specific area to further advance? If so, this program could help to provide that opportunity. The **Upgraded** position must pay either an increase of \$1.00/hour or 5% over their previous wage, whichever is higher.

On-the-Job Training for New Workers

*This program is designed to help cut some of the high costs of hiring and training **NEW** workers while providing a practical and realistic work experience.* Employees meet your job standards because you train them on your equipment. The position must pay at least \$2/hour over minimum wage and must offer some kind of fringe benefit.

These Programs...

- May reimburse up to 50% of the training costs during the training period.
- May last from 4 to 26 weeks of training.
- May be applied to up to 25% of your workforce.
- May reimburse you up to \$3,000 maximum per trainee.
- Must offer full-time, year round employment (minimum 30 hours/week and no more than 8 weeks of layoff per year).

Call Your **Business Services Representative** today to find out more about specific eligibility requirements for these cost-reimbursement programs. Your Business Services Representative will be happy to explain which program may best meet your training needs.

Nancy Reccio
Business Services Representative
(518) 842-3676 Ext. 3052 or

Let us help YOU find YOUR new employees!

Contact Nancy Reccio at 518-842-3676 Ext. 3052 or nreccio@fmsworkforcesolutions.org

Candidate #1

Dislocated Worker seeking a full-time **Statistician or Analyst** position. Master’s Degree in Mathematics and coursework in Statistics. Capable, conscientious employee seeking to gain experience in his field of study—Statistics. Has provided excellent customer service in previous positions as a receiving clerk and expeditor.

A true asset to your team!

On-the-Job Training Eligible.

Candidate #2

Dislocated Worker seeking a full-time **Customer Service Representative or Billing/Cost Clerk** position. Dedicated, efficient, and loyal employee with 20 years of steady experience in telecommunications. Typed correspondence, reports, and follow-up documentation. Created Excel spreadsheets to track customer data and perform an intense reconciliation process. Assisted in reconciling accounts payable. Followed up with customers ensuring customer satisfaction. Received numerous customer service awards. Associates Degree in Secretarial Science.

Ready to get to work!

On-the-Job Training Eligible.

Candidate #3

Dislocated Worker seeking a full-time **Maintenance Technician** position. 14+ years experience as a maintenance technician. Proficient in ALLDATA Software. Skilled in welding and torching tubing and fabrication. Operated fork lifts, tractors, man lifts, pallet jacks, and cranes. Experienced in hydraulics, pneumatics, plumbing, electrical, and mechanical repairs. Clean, valid Class C Driver’s License. High school graduate.

Enjoys seeing a job well done!

Candidate #4

Worker seeking a full-time **Cashier/Customer Service** position. Skills include customer service, communication, data entry/basic computer, stocking shelves, designing and setting up advertising displays, and processing payment. Cross-trained staff in each department to ensure store coverage at all times.

A ready-to-go asset for your team!

Candidate #5

Worker seeking a full-time **Claims Technician/Specialist** position. Team player who works well both with others and independently. Long-term, steady experience as an insurance claims technician, workers compensation claim specialist, and claims clerk. Excellent customer service, communication, filing, claims processing and investigating, and medical terminology skills. High school graduate and completed Executive Secretary Certificate Program.

Takes pride in work!



September Unemployment Rates

	<u>2017</u>	<u>2016</u>
Fulton County	5.4%	5.5%
Montgomery County	5.3%	5.2%
Schoharie County	4.7%	5.0%
New York State	4.7%	4.9%

****October Unemployment Rates unavailable at time of printing. To view October 2017 rates go to: <http://www.labor.ny.gov> and view press releases**

Creating Workforce Solutions for YOU!