



WORKFORCE SOLUTIONS

2620 Riverfront Center, Amsterdam, NY 12010

www.fmsworkforcesolutions.org



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Interested in hiring more competent, job-ready employees?

FMS Workforce Solutions Centers now offers the National Work Readiness Credential (NWRC) to our youth and adult jobseekers. The NWRC measures and certifies that a credential holder has demonstrated that they have the soft skills they need to be successful in workplace.

What are these so-called soft skills? Labor experts identified eight basic skills considered essential for on-the-job efficiency and success for entry-level workers, all based on the Equipped for the Future standards.

The areas of ability measured are: active listening, problem solving and decision making, ability to cooperate with others, conflict resolution and negotiation, critical observation skills, ability to take responsibility for learning, reading with understanding, and problem solving using math.

How Does This Benefit You As A Business?

The National Work Readiness Credential test identifies the knowledge, skills, and abilities that supervisors and managers feel are most important when looking for employees who can successfully perform entry level work. By hiring individuals who have the National Work Readiness Credential you are likely to:

- Minimize** your turnover;
- Reduce** your recruitment costs;
- Improve** your productivity;
- Maximize** the effectiveness of any On-the-Job Training.

Employers can confidently hire entry-level workers who can:

- Complete work accurately, on time, and to a high standard of quality;

Work in teams to achieve mutual goals and objectives;

Follow work-related rules and regulations;
Display responsible behaviors at work, including demonstrating promptness and avoiding absenteeism.

If you would like more information about the National Work Readiness Credential, please contact YOUR local Business Services Representative:

Nancy Liddle at 518-842-3676, Ext. 3018
or
nliddle@fmsworkforcesolutions.org

What Can JSEC Do For You?

The New York Job Service Employer Committee, Inc. (JSEC) is comprised of local companies that share relevant business information and encourage human resource professional development.

Each Spring, your JSEC hosts an event providing local businesses with expert information to employers on issues that affect the business community.

Previous seminar topics include: the Wage Theft Prevention Act, the HIPAA law, Employer Needs in Workforce Development, Sexual Harassment Prevention in the Workplace, and Controlling Unemployment Insurance Costs.

Your local JSEC (NYS Job Service Employer Committee) needs your ideas!

We want to make sure that the seminar topics we offer meet YOUR human resource professional development needs. Please email your ideas today!

Nancy Liddle: nliddle@fmsworkforcesolutions.org
or

Nancy Reccio: nreccio@fmsworkforcesolutions.org

Looking for new employees? Let us help You find them!

Candidate #1

Dislocated worker looking for full time work in the administrative/clerical field. Significant administrative, computer, and marketing experience. Exceptional data entry and office procedure skills. Organized, detail-oriented, and a proven ability to multitask. Proficient in MS Word, Works, and Office Suite. Excellent work ethic. Eager to return to work.

Candidate #2

Dislocated worker looking for full time work in an office setting. Experienced in Human Services and Administrative operations. Creative, detail oriented, resourceful, organized, and computer savvy. Prior experience in scheduling, hiring, training, and supervising staff. Interested in joining your team and making a difference.

Candidate #3

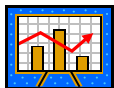
Recently graduated from Fulton-Montgomery Community College with a degree in Early Childhood. Experienced with assisting infants to reach developmental milestones. Energetic, self motivated, and devoted to education. Works well as a team or individually. Interested in joining your team. Eager to return to work.

Candidate #4

Dislocated worker seeking a position in Customer Service. Bilingual in Spanish with over ten years experience in Customer Service. Energetic, pleasant, self motivated, and efficient. Ability to adapt in any environment. Possesses excellent leadership and organizational abilities. Strives for excellence in all assigned tasks and responsibilities. Superior interpersonal communication skills, computer savvy and detail-oriented. Interested in fulltime employment.

Candidate #5

Recently dislocated, energetic, motivated, and organized bilingual educator seeking full time employment in education/training. Experienced in working with students of diverse needs. Spanish speaking native with knowledge of Russian and French. Willing to accept challenges, become a solid contributor in education, and the community. Certified in English to speakers of other languages. Master of Arts Degree in Russian and English. Eager to join your team of professionals and make a difference.



**October
Unemployment Rates**

	<u>2010</u>	<u>2011</u>
Fulton County	9.2%	9.0%
Montgomery County	8.8%	8.5%
Schoharie County	7.9%	8.3%
New York State	8.0%	7.7%

****November Unemployment Rates unavailable at time of printing. To view November 2011 rates go to: <http://www.labor.ny.gov> and view press releases**

For information on our candidates or to find out how to list your job openings at no charge, contact your Business Services Representative,

**Nancy Liddle
at (518) 842-3676 Ext. 3018
or visit our website at**

www.fmsworkforcesolutions.org